



#### **d. Financial Report**

Mavis presented the financial report. Payments amounting to \$205625.00 were ratified. These included \$165913.35 to Mainline Construction for the building and two accounts to Watershed for consultancy for \$5146.88

#### **Matters Arising:**

Nil

**Moved: Darryl Goldsack**

**Seconded: Dave Honiss**

### **4. GENERAL BUSINESS**

#### **FINANCIAL PORTFOLIO**

A discussion took place on what was involved in the financial portfolio. Andrew Tautari has offered to take over this role in the interim.

"That Andrew Tautari be delegated the financial portfolio for the Board"

**Moved: Mavis Glasgow**

**Seconded: Hannah McCarthy**

#### **PROPERTY UPDATE**

Work has finally been completed on our Block 1 & Block 5 toilets and classes have moved in. These were blessed by our local Kaumatua Miki Graham. Some defects are still to be completed. The initial contracting firm has been put into liquidation while a further company that was subcontracted by them is undergoing investigation by Worksafe. We thank Mainline for taking over the job and getting it completed. Companies that have assisted us in getting this job finished to be sent a thank card.

#### **BOT NEWSLETTER for Term 3**

Discussion on a term BOT newsletter took place. One will be sent out at the beginning of September. Dave and Liz to work on this together. Items to include: Building update/Ag Day Hannah has sent past copies as a reference to Dave.

#### **POOL USE**

Liz had prepared a summary of information gathered on the use of the pool by the community out of school hours. Board members had the opportunity to express their views on whether to open the pool to community use during the summer months. There was no consensus reached and the Board voted to continue the status quo. The Board discussed the possibility of holding more Board BBQ/Swim evenings.

Liz to make a new folder in the Board Google folder on School Grounds and Building use and place this information in it for future reference.

#### **STAFF CLIMATE SURVEY**

The Staff Climate Survey went out on the 6<sup>th</sup> August to staff. Staff have been asked to complete this by Monday 20<sup>th</sup> August. Hannah has encouraged staff to complete this so that they have a voice to the Board. The Board, (minus principal and staff rep) will meet on Monday 27 August at 7.30 p.m. to analyse and prepare a report back to the Staff. Feedback to the full Board by the 31<sup>st</sup> and report back to staff on the 10<sup>th</sup> September at 3.30p.m.

#### **BALLOT**

The Board discussed the estimated numbers for 2019 and decided to hold a ballot for siblings and a small number of students. This to be advertised to the local community as per Ministry of Education guidelines

“That a ballot for 2019 be held for siblings and a small number of students.”

**Moved: Mavis Glasgow**

**Seconded: Lisa Robertson**

## **MEETING ACTION PLAN**

### **5. ADMINISTRATION**

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 20 June 2018 were taken as read and signed as a true and correct record by Hannah McCarthy.

**Matters Arising:** Nil

**Moved: Hannah McCarthy**

**Seconded: Darryl Goldsack**

- **Correspondence**

The correspondence was read to the meeting by Andrew Tautari.

**Matters Arising:**

Jolly Duncan & Wells proposal has arrived and has been accepted as our auditor for the next three years.

A letter of resignation was received from Genevieve Layzell. Mavis to reply thanking her for her service to the school during 2017.

**Moved: Andrew Tautari**

**Seconded: Mavis Glasgow**

### **6. MEETING CLOSURE**

- **Evaluation** – Members to complete evaluations, return to Andrew T for analysis.
- **Preparation for next meeting** –
- **Meeting closed at 8.05 p.m.**

**NEXT MEETING: Thursday 13 September 2018 at 6.00 pm in the School Boardroom**

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**Signed: Chairperson**