

BUCKLAND SCHOOL BOARD

Minutes of Meeting held on 23 February 2022 at 6.00 p.m.

In Kea Room and via Google Meets

PRESENT: Darryl Goldsack, Lisa Robertson, Mavis Glasgow, Brandon Foster
Sarah Herring, Andrew Maunder, Glenis Mills (Minute Secretary)

1. APOLOGIES: Dave Honiss

2. BOARD MOTIONS: Nil

3. ADMINISTRATION

Confirmation of Minutes from Previous meetings

The Minutes of the last meeting held on 8 December and the Special meeting held on 1 February were read to the meeting and were signed as a correct record by Darryl Goldsack.

Matters Arising:

- Nil

Moved: Darryl Goldsack

Seconded: Sarah Herring

Correspondence

The correspondence was read to the meeting by Sarah Herring.

Matters Arising:

- Darryl read a letter from a parent regarding Kawau Camp costs. He had already sent a reply by email and will follow up with a further email based on the Board discussions.

Moved: Sarah Herring

Seconded: Mavis Glasgow

4. MONITORING:

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- Resignation of Learning Support Co-Ordinator was received today.
- No Bible in Schools will take place this term.
- Professional Development has begun with Leytia from Vision Education.

Moved: Mavis Glasgow

Seconded: Lisa Robertson

Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack.

Matters Arising:

- CO2 monitor is being used daily in every classroom. Readings are well below critical levels. Teachers are doing a good job ventilating the classrooms.
- MOE has stated air conditioners can now be used.

Moved: Darryl Goldsack

Seconded: Andrew Maunder

Financial Report

Payments amounting to \$61,042.65 were ratified and approved.

Matters Arising:

- The 2022 Budget was discussed.

Moved: "That the 2022 Budget be approved".

Moved: Brandon Foster

Seconded: Mavis Glasgow

Moved: Brandon Foster

Seconded: Andrew Maunder

0. GENERAL BUSINESS

2020 Annual Report

- The 2020 Annual Report was received from Jolly Duncan & Wells on 16 December 2021.

Moved: "That the 2020 Annual Report be accepted and approved".

Moved: Brandon Foster

Seconded: Darryl Goldsack

2021 End of Year Analysis of Variance/End of Year Curriculum Results

- Mavis tabled and spoke to the 2021 End of Year Analysis of Variance and plans for 2022.
- Mavis tabled the End of Year Curriculum Results which showed the impact of Covid Lockdowns.

Charter / Strategic Plan /

- Mavis presented and spoke to the 2022 Charter and Strategic Plan.
 - o A major focus this year will be parent education around google classrooms.
 - o Teachers and Teacher Aides were enthusiastic about the Cool Schools professional development which took place before term 1 commenced.
 - o Pause Breath Smile will continue online.

- o Staff training to be provided around the new school policies.

Moved: "That the Charter and Strategic Plan for 2022 be approved".

Moved: Mavis Glasgow

Seconded: Sarah Herring

Kawau Camp

- Deposits for the ferry and Camp Bentzon have been paid. Bus and Mansion House have been confirmed.
- Darryl may attend camp.
- Planning is continuing but will depend on the Covid situation in school over the next two weeks.

Covid Discussion

- A Covid case was confirmed in Kakapo today. Parents of close contacts have been advised and the wider school community has been informed.
- Mrs King is ready for online teaching with google classrooms.

BOT Newsletter

- Sarah to start drafting Term 1 newsletter. Items to include:
 - o Welcome
 - o Community Survey – including comparison slides
 - o Finished property projects
 - o Covid messages
 - o Information for parents on how to use School Docs.
 - o Did you know? section.

Property Update

- 10YA Property Plan was approved this week but paperwork has not been received as yet.
- A new MOE Property Adviser has been appointed for our school – Jessica Madden.
- Property Modification Team meeting online tomorrow morning at 9.30am.
- Staffroom has been repriced to conform to the new MOE guidelines. This has increased the cost by approximately \$10,000. Plans have been redrawn and are being put through Council again.
- Approval to be sought from the MOE to use \$90,000 of Board funds to complete the project.

Moved: "That the Board wish to continue with the staffroom project".

Moved: Darryl Goldsack

Seconded: Andrew Maunder

Moved: "That the Board request the MOE to allow the use of \$90,000 of Board funds to complete the staffroom project".

Moved: Darryl Goldsack

Seconded: Brandon Foster

SchoolDocs

- Policies to be advertised in the school newsletter and the password included.

Board Professional Development NZSTA Term 1

- SchoolDocs to form part of the Board’s professional development. This to take place outside the monthly meeting. Sarah to watch for notifications regarding changes to policies and notify other members by sharing links. Mavis to update staff of changes at staff meetings.
- Sarah has shared the NZSTA Term 1 Development Schedule for school boards.

MEETING ACTION PLAN

- Planning to begin on the new playground. Darryl to consult with the new MOE Property Adviser. Student voice to be included when quotes are sought.

Moved: “That the Board move into committee to protect the privacy of an individual or individuals”.

Moved: Darryl Goldsack

Seconded: Sarah Herring

Moved: “That the Board move out of committee”.

Moved: Darryl Goldsack

Seconded: Mavis Glasgow

7. MEETING CLOSURE

Preparation for Next Meeting

Meeting closed at 8.10pm

NEXT MEETING: 23 March at 6.00pm



Signed: Chairperson *Presiding Member*

14/4/22 **Date**