

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 19 May 2021 at 6.00 p.m.

PRESENT: Lisa Robertson, Mavis Glasgow, Andrew Maunder, Dave Honiss,
Sarah Herring

Karakia - Sally Miles (Staff member)

As the Chairperson was absent, the meeting was chaired by Dave Honiss.

1. **APOLOGIES:** Brandon Foster for arriving late, Darryl Goldsack

2. **BOARD MOTIONS:** Nil

3. **ADMINISTRATION**

○ **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 14 April 2021 and the In-Committee minutes of this meeting were taken as read and signed as a true and correct record by Dave Honiss.

Matters Arising:

Nil

Moved: Dave Honiss

Seconded: Andrew Maunder

• **Correspondence**

The correspondence was read to the meeting by Sarah Herring.

Matters Arising:

Nil

○ **Moved: Sarah Herring**

Seconded: Lisa Robertson

4. **MONITORING:**

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- Tree removal contractors have been re-contacted regarding the trees by the main road. Traffic management to close the road is required and takes time to obtain. Work to take place within six weeks but earlier if weekend work can be arranged.

Moved: Mavis Glasgow

Seconded: Dave Honiss

Staff Report

No report was presented. Staff rep contributed to the Principal's report re the Reading goal.

Health & Safety Report

The Health & Safety Report was tabled by Mavis Glasgow.

Matters Arising:

Discussion took place on the Lundia shelving. Action added to the H & S property book.

Moved: Lisa Robertson

Seconded: Andrew Maunder

Financial Report

Payments amounting to \$50514.36 were ratified and approved.

Matters Arising:

- Financial auditors have visited.

Moved: Brandon Foster

Seconded: Mavis Glasgow

5. GENERAL BUSINESS

CURRICULUM REPORT - TE REO MAORI/TIKANGA MAORI

Sally Miles presented a Te Reo Maori report and highlighted the in-class programmes taking place in the classrooms. She also discussed the next steps for the school and the initiatives we are involved in.

CURRICULUM REPORT - PAT RESULTS AND ANALYSIS

Principal gave handouts and presented the results of the Listening, Reading Comprehension and Vocabulary, and Mathematics. PAT tests which took place this term. Principal also shared the overall Kahui Ako data and trends. Questions from the Board were discussed. Staff to be made aware that the Board would consider any further requests made through the Principal for additional resources.

PLANNING AHEAD OF SCHEDULED MOE MEETING

MOE Property Meeting has been postponed. Another date to be advised when received.

A discussion took place regarding the Board wish list for future property developments:

Multi purpose building

Cover tiger turf (if above not possible)

Refurbishment/extension of the hall

Room for staff professional development

Renew senior playground

School bike track

SUGGESTED DATE FOR TEACHER ONLY DAY

Teacher only day to take place on 25 June for follow up on professional development being run by Alana Cantley from Vision Education. Principal to inform parents and if necessary provide supervision for students who have to attend.

6. MEETING ACTION PLAN

Action Plan has been updated and will be added to after each meeting.

Please check this and complete any outstanding actions.

7. MEETING CLOSURE

- **Evaluation** – Members completed evaluations and returned these to Sarah for analysis. Andrew to review and simplify the evaluation form. Discussion took place on an open discussion by Board members on how they feel the Board is operating.
 - School Docs may be back in draft before next meeting. Principal to forward passwords for members to review if available. Possible extra meeting may need to be organised.
- **Meeting closed at 8.15 pm**

NEXT MEETING: Wednesday 23 June 2021 at 6.00 pm Board Room.

 Signed: Chairperson

23/6/21 Date