

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 14 April 2021 at 6.00 p.m.

PRESENT: Lisa Robertson, Darryl Goldsack, Mavis Glasgow, Andrew Maunder, Dave Honiss

Karakia - Dave Honiss

- 1. APOLOGIES: Brandon Foster, Sarah Herring**
- 2. BOARD MOTIONS: Nil**
- 3. ADMINISTRATION**
 - **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 17 March 2021 were taken as read and signed as a true and correct record by Darryl Goldsack.

Matters Arising:

- Staff have been offered the opportunity to have flu jabs that the Board will pay for.
- Darryl has researched the deck product which is certified and available to be put into every second board. This is to be used in the new ramps. Product gets screwed and glued onto the decking. A lot of councils are now using this product. Once the new deck is completed, the Board to look into this product for other decks around the school. Darryl to check on pricing.

Moved: Darryl Goldsack

Seconded: Dave Honiss

- **Correspondence**

The correspondence was read to the meeting by Darryl Goldsack.

Matters Arising:

- NZSTA Delegate requested for AGM

Moved: Darryl Goldsack

Seconded: Andrew Maunder

Board went into committee at 6.50 p.m.

Moved: Darryl Goldsack

Seconded: Mavis Glasgow

Board moved out of committee at 7.05 p.m.

Moved: Mavis Glasgow

Seconded: Darryl Goldsack

4. MONITORING:

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- Refresh of NZ Curriculum has begun. First learning area will be Social Sciences with the addition of Aotearoa NZ Histories strands included. Principal has completed a webinar of these new strands and teachers will be working on this shortly. School has also opted into the Kahui Ako Whanau Engagement and Localized Curriculum team.
- ANZAC day - Request has been received from the local community to use the school after the service for morning tea. Principal agreed to this and will organise room, equipment, etc.
- Board approved the request for the Board to fund Yr 1 & 2 Reading Eggs as they did StepsWeb for older children.

Moved: Mavis Glasgow

Seconded: Darryl Goldsack

Staff Report

Lisa Robertson produced a summary of the ERO findings post COVID to add to the discussion on Catch-up of learning gaps below.

Matters Arising: Nil

Moved: Lisa Robertson

Seconded: Mavis Glasgow

Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack.

Matters Arising:

- Principal has ordered bark for senior playground. To be delivered during holidays.
- Principal has received a quote from Franklin Tree Services for the removal of four dead and dangerous trees. Board approved progressing with this quote. If possible work will be undertaken during the holidays.
- Electricians to come in through the holidays to rewire the Exit signs in Titipounamu.

Moved: Darryl Goldsack

Seconded: Andrew Maunder

Financial Report

Payments amounting to \$19293.57 were ratified and approved.

Matters Arising:

- Financial auditors will visit during holidays - 28 April Principal and Executive Officer will attend the visit.

Moved: Mavis Glasgow

Seconded: Darryl Goldsack

5. GENERAL BUSINESS

Curriculum Report - Angela Lindgreen presented a SENCO report and highlighted the agencies and resources that we use for our children. She also outlined her role and how she works with parents, teachers, agencies and LSC.

Discussion re Property Plans - Our understanding is that our plan is back with the Ministry. Dave would like an agenda item for the next meeting to be around what the school would like to do with the funds that have accumulated so that thought has gone into this prior to our meeting on the 20 May with our Ministry property advisor.

Staffroom Upgrade - Question about a pipe that runs under the existing staffroom. Darryl to check where this is at.

LSC/Decking - Contract is all signed. Some difficulties with Portacom at present. Pushed out to eight weeks.

Playground - Discussion was had on existing playground. Student council has requested some painting to be done.

Discussion re Schooldocs and policy review - Questionnaire has nearly been completed and once confirmed School Docs produce policies which the Board then approve prior to this being on-line for community. Principal and Board Chair to discuss several Health & Safety gaps before confirming. Board viewed examples of questions and work that has gone into this.

Discussion re post-Covid "Catch up" of Learning Gaps - Principal has consulted with staff on the actions they are taking to support children to fill the gaps due to COVID Lockdowns. She presented these to the Board. Staff are working hard to support children to make gains, and the Board must be aware that for some children (particularly those who did little during lockdowns or for whom progress is slow) the filling of the gaps will take time. Staff Representative also discussed the findings of ERO on the impact on progress of students due to missed school learning.

PTA Donation - \$10,000 has already been allocated for this year -This is going towards donation for every child to Mathletics, EOTC/camps, class consumables and Yr 8 Grad Dinner. Discussion was had around the Senior Playground. Board is working on a replacement plan at present and will be consulting with the Ministry. As yet there is no timeframe but the Board would welcome any donation that the PTA could make when this happens. The Board appreciates all PTA contributions to other areas of the school. Principal to talk to the parent who has offered to assist while the Board Chair will reply to the PTA email.

BOT Representative on PTA - Sarah has requested that she step down from the role of BOT representation on the PTA. Other Board members happy to take turns of attending the PTA meetings to show support of the work of the PTA.

6. MEETING ACTION PLAN

Action Plan has been updated and will be added to after each meeting.

Please check this and complete any outstanding actions.

7. MEETING CLOSURE

Evaluation – Members completed evaluations and returned these to Sarah for analysis.

- **Preparation for next meeting** – Property ideas.
- **Meeting closed at 9.25 pm with a Karakia Dave**

NEXT MEETING: Wednesday 19 May 2021 at 6.00 pm Board Room.



Signed: Chairperson

19/5/21

Date