

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 2 December 2020 at 6.00 p.m.

Planned for meeting on 19 November did not take place due to absences by Board members. December meeting was brought forward for this reason.

1. PRESENT: Lisa Robertson, Darryl Goldsack, Andrew Maunder, Brandon Foster, Dave Honiss, Mavis Glasgow

2. APOLOGIES: Sarah Herring

3. BOARD MOTIONS: Moved: "That the November creditors be paid".

Moved: Dave Honiss

Seconded: Brandon Foster

Moved: "That should it be required \$8,500 will be put towards the LSC building project and \$22,000 towards the library/decking project".

Moved: Mavis Glasgow

Seconded: Brandon Foster

4. ADMINISTRATION

• **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 22 October 2020 were taken as read and were signed as a true and correct record by Darryl Goldsack.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Andrew Maunder

• **Correspondence**

The correspondence was read to the meeting by Mavis Glasgow.

Matters Arising:

Mavis to email details of quote from Arborist.

Email received from parent regarding Bible in Schools. Darryl has sent a reply.

Moved: Mavis Glasgow

Seconded: Dave Honiss

4. MONITORING:

Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

- Any ideas for the 2021 budget to be emailed to Mavis.
- Four teachers interviewed for the fixed term positions. The selection committee recommends that Sophie Pyne to be made permanent and that other teachers be offered a shared fixed term position for 2021

Moved: "Sophie Pyne be offered a permanent full time position and that Kathy Travers, Sue Brady and Tamsyn Gerritsen be employed fixed term for .8 each in 2021".

Moved: Mavis Glasgow

Seconded: Brandon Foster

Moved: Mavis Glasgow

Seconded: Dave Honiss

Staff Report

Lisa Robertson presented the staff report.

Matters Arising:

Nil

Moved: Lisa Robertson

Seconded: Darryl Goldsack

Health & Safety Report

The Health & Safety Report was tabled.
Shade sails over the pool need to be put up by caretaker.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Dave Honiss

Financial Report

Payments amounting to \$24,607.48 were ratified and approved.

Matters Arising:

- Auditor General's Office has been in contact regarding the school audit. They are working with Jolly, Duncan & Wells to finalise.
- **Moved: "That any invoices received before the end of the term be paid".**

Moved: Brandon Foster

Seconded: Andrew Maunder

Moved: Brandon Foster

Seconded: Darryl Goldsack

5. GENERAL BUSINESS

CURRICULUM REPORT – ALL AND READING

Neena Hari, Sophie Pyne and Sally Miles presented reports for reading and ALL (Accelerated Learning in Literacy).

BOT NEWSLETTER

Lisa to finalise Term 4 newsletter. Any items to Lisa by Friday 4 December.

2021 CHARTER/STRATEGIC PLAN COMMUNITY CONSULTATION

Mavis will evaluate this year's data during the school holidays and make a draft and email out to members.

VALUES LOGO – Final Approval of 2 Logos

Darryl to discuss with Sarah. Final design has been approved.

STAFF CHRISTMAS GIFTS & CARDS

Farmers vouchers to the value of \$50.00 be purchased for each staff member.

PROPERTY UPDATE

Installation of the Tiger Turf has started. Completion should be by the end of next week. We are still waiting for the Ministry for approvals for the staffroom, library and LSC office.

KELLY CLUB HOLIDAY PROGRAMME

Kelly Club has asked that two students who are not Buckland School children be allowed to attend the Kelly Club holiday programme during the forthcoming holidays. The Board voted and decided unanimously not to open the programme up to children outside Buckland School.

MEETING ACTION PLAN

- Brandon to update Action Plan.
- Members to update the timesheet.

IN COMMITTEE

Moved: "That the Board move into committee to protect the privacy of individual/s".

Moved: Darryl Goldsack

Seconded: Mavis Glasgow

The Board moved into committee at 8.30 pm.

Moved: "That the Board moved out of committee".

Moved: Darryl Goldsack

Seconded: Mavis Glasgow

The Board moved out of committee at 9.00 pm.

6. MEETING CLOSURE

- **Evaluation** – Members to complete evaluations and send to Sarah.
- **Preparation for next meeting** – Nil

Lisa will upload a writing presentation and reading recovery results onto the google drive and present at the first meeting next year.

- **Meeting closed at 9.05 pm**

NEXT MEETING: To be decided 2021. Time 6.00 pm in the Board Room.

Signed: Chairperson

Date

