

BUCKLAND SCHOOL'S BOARD OF TRUSTEES

Minutes of Meeting held on 10 April 2019 at 6.00 p.m.

PRESENT: Lisa Robertson, Darryl Goldsack, Hannah McCarthy, Andrew Tautari,
Liz Roozendaal, Mavis Glasgow

1. APOLOGIES: Dave Honiss

2. BOARD MOTIONS: Nil

3. MONITORING:

a. Principal's Report

The Principal's report was tabled by the Principal.

Matters Arising:

Discussed the difficulty of finding a teacher to replace the teacher who has resigned her position, due to a lack of teachers in the area. An advertisement has gone into the local paper.

Moved: Mavis Glasgow

Seconded: Hannah McCarthy

b. Staff Report

The Staff Report was tabled by Lisa Robertson

Matters Arising:

Lisa thanked the Board on behalf of the staff for the delicious lunch
Hannah was thanked for organising this lunch.

Lisa shared an art report and showed photos of the art work that is being displayed at the International Reading Recovery conference.

Moved: Lisa Robertson

Seconded: Andrew Tautari

c. Health & Safety Report

The Health & Safety Report was tabled by Darryl Goldsack. All jobs were up to date.

Matters Arising:

Nil

Moved: Darryl Goldsack

Seconded: Hannah McCarthy

d. Financial Report

Payments amounting to \$30,607.57 were ratified.

Matters Arising:

Nil

Moved: Mavis Glasgow

Seconded: Lisa Robertson

4. GENERAL BUSINESS

PTA REQUEST FOR AG DAY FACEBOOK PAGE – Two members of the PTA attended the meeting and outlined their request to have a PTA Facebook page.

“ Moved that we allow the PTA to have a Facebook page specifically for fundraising, and raising support for the activities of the group. This approval to be based on having an updated Privacy and Control policy. A member of the Board will have Administrative privileges.”

Moved: Hannah McCarthy

Seconded: Liz Roozendaal

The Board to look at the Privacy & Control notes given and report back to Hannah by next Wednesday 16 April.

TERM ELECTIONS

Hannah to put other information into Induction Folder.

Timeline is being followed.

Board members discussed whether they planned to put their names forward or not.

Nominations open on 10 May and close on 24 May.

PAT REPORT

Mavis presented the PAT Results for 2019 for Year 3 – 8.

RE-ROOFING PROJECT

The Board discussed the advice given from the Ministry of Education regarding the re-roofing project. The Board approved the use of new purlins which will not require a building consent as the structure of the building will not be changed. Moved that the roof over the walkway be left until the new 5YA is organised & a project to move the services underground built into a new project in the 5 YA. The Board moved to ask Goldsack Properties to submit a quote to Watershed for the Re-roofing of Blocks and to add purlins to increase the pitch to allow for warranty of roofing iron. Watershed to be asked to continue with the project management of this project.

Moved: Hannah McCarthy

Seconded: Mavis Glasgow

MEETING ACTION PLAN

Action Plan has been updated and will be added to after each meeting.

Please check this and complete any outstanding actions.

5. ADMINISTRATION

- **Confirmation of Minutes from Previous meeting**

The Minutes of the last meeting held on 21 March 2019 were taken as read and signed as a true and correct record by Hannah McCarthy.

Matters Arising:

Mavis presented a written draft of the Form for Ministry Consent: Board or Third Party Funded Property application. Board members to add relevant information to this and get back to Mavis with additions by the end of 29 April 2019.

Darryl to have the document from the Church on our Intention checked prior to signing this.

Moved: Hannah McCarthy

Seconded: Darryl Goldsack

- **Correspondence**

There was no correspondence.

Matters Arising:

Hannah has uploaded the last three STA News to our Google folder as we have not been receiving the paper copies.

Moved: Andrew Tautari

Seconded: Lisa Robertson

7. MEETING CLOSURE

- **Evaluation** – Members to complete evaluations, return to Andrew T for analysis.
- **Preparation for next meeting** – No items discussed.
- **Meeting closed at 8 p.m.**

NEXT MEETING: Tuesday 14 May 2019 at 6.00 pm in the School Boardroom

_____ **Signed: Chairperson**

_____ **Date**